	HUBBARD COMMUNICATIONS OFFICE Saint Hill Manor, East Grinstead, Sussex
Remin	HCO BULLETIN OF 15 DECEMBER 1968 (Amends HCO Bulletin of 9 January 1968 List L4A) (ITEM 6 CORRECTED 12 FEBRUARY 1969) (Amended 8 August 1970) (Amended 18 March 1971) L4B FOR ASSESSMENT OF ALL LISTING ERRORS
PC'S	NAME
AUDIT	TOR
11	DID YOU FAIL TO ANSWER THE LISTING QUESTION? (If it reads, find out what question, clear the question noting whether it reads, if so, list it, find the item and give it to the pc.)
2.	WAS THE LIST UNNECESSARY? (If it reads, indicate BPC and indicate that it was an unnecessary action.)
3,	WAS THE ACTION DONE UNDER PROTEST? (If it reads; handle by itsa earlier similar itsa.)
48	IS A LIST INCOMPLETE? (If reads, find out what list and complete it, give the pc his item.)
5	HAS A LIST BEEN LISTED TOO LONG? (If so, find what list and get the item off from it by nulling with suppress, the nulling question being: "On has anything been suppressed?", for each item on the overlong list. Give the pc his item.)
6.	HAVE WE TAKEN THE WRONG ITEM OFF A LIST? (If this reads, put in Suppress and Invalidated on the list and null as in 4. above and find the right item and give to the pc.)
7	HAS A RIGHT ITEM BEEN DENIED YCU? (If this reads, find out what it was and clean it up with Suppress and Inval- idate and give it to the pc.)
8,	HAS AN ITEM BEEN PUSHED OFF ON YOU YOU DIDN'T WANT? (If so, find it and get in Suppress and Invalidate on it and tell pc it wasn't his item and continue the original action to find the correct item.)
9,	HAD AN ITEM NOT BEEN GIVEN YOU? (If reads, handle as in 6.)
10.	HAVE YOU INVALIDATED A CORRECT ITEM FOUND? (If so, rehab the item and find out why the pc invalidated it or if some- body else did it, clean it up and give it to pc again.)
<u>н</u> . У	HAVE YOU THOUGHT OF ITEMS THAT YOU DID NOT PUT ON THE LIST? (If so, add them to the correct list: Renull the whole list and give the pc the item.)
12.	HAVE YOU BEEN LISTING TO YOURSELF OUT OF SESSION? (If so, find out what question and try to write a list from recall and get an item and give it to the pc.)
13.	HAVE YOU BEEN GIVEN SOMEBODY ELSE'S ITEM? (If so, indicate to the pc this was not his item. Don't TRY to find whose it was.)
14.	HAS YOUR ITEM BEEN GIVEN TO SOMEONE ELSE? (If so, find if possible what item it was and give it to the pc. Don't try to identify the "somebody else",)
15.	HAS A RELEASE POINT BEEN BY-PASSED ON LISTING? (If so, indicate the overrun to the pc, rehab back.)
16.	HAS A RELEASE POINT BEEN BY-PASSED ON THE QUESTION ONLY?

(If so, indicate the overrun to the pc, and rehab back.)

 17. HAVE YOU GONE EXTERIOR WHILE LISTING? (If so, rehab. If Ext Rundown not given, note for C/S. 	HCO B 15.12.68 Amended 8.8.1970 Amended 18.3.1971
18. HAS IT BEEN AN OVERT TO PUT AN ITEM ON A LIST? (If so, find out what item and why.)	
19. HAVE YOU WITHHELD AN ITEM FROM A LIST? (If so, get it and add it to the list if that list avai item in the report.)	lable. If not put
20; HAS A WITHHOLD BEEN MISSED? (If so, get it, if discreditable ask "Who nearly found	out?")
21, HAS AN ITEM BEEN BY-PASSED? (Locate which one.)	
22. WAS A LISTING QUESTION MEANINGLESS? (If so, find out which one and indicate to the pc.)	
23, HAS AN ITEM BEEN ABANDONED? (If so, locate it and get it back for the pc and give i	t to him.)
24. HAS AN ITEM BEEN PROTESTED? (If so, locate it and get the protest button in on it)) New at the state of the second s
25. HAS AN ITEM BEEN ASSERTED? (If so, locate it and get in the assert button on it.)	
26. HAS AN ITEM BEEN SUGGESTED TO YOU BY ANOTHER? (If so, get it named and the protest and refusal off.)	
27, HAS AN ITEM BEEN VOLUNTEERED BY YOU AND NOT ACCEPTED? (If so, get off the charge and give it to the pc, or i mind on it, go on with the listing operation.)	f <mark>he then chang</mark> es his
28. HAS THE ITEM ALREADY BEEN GIVEN? (If so, get it back and give it again.)	
29. HAS AN ITEM BEEN FOUND PREVIOUSLY? (1f so, find what it was again and give it to pc once)	nore.)
30. HAS AN ITEM NOT BEEN UNDERSTOOD? (If so, work it over with buttons until pc understands rejects it and go on with listing.)	it or accepts or
31. WAS AN ITEM DIFFERENT WHEN SAID BY THE AUDITOR? (If so, find out what the item was and give it to the	
32. WAS NULLING CARRIED ON PAST THE FOUND ITEM? (If so, go back to it and get in Suppress and Protest.	na de la constante de la consta Na constante de la constante de
33. HAS AN ITEM BEEN FORCED ON YOU? (If so, get off the reject and suppress and get the li to the right item if possible.)	sting action completed
34. HAS AN ITEM BEEN EVALUATED? (If so, get off the disagreement and protest.)	
35. HAD EARLIER EISTING BEEN RESTIMULATED? Control of the control of the so, locate when and indicate the by-passed charge.)
36. HAS AN EARLIER WRONG ITEM BEEN RESTIMULATED?	
37. HAS AN EARLIER ARC BREAK BEEN RESTIMULATED? (If so, locate and indicate the fact by itsa earlier s	imilar itsa.)
38. DO YOU HAVE AN ARC BREAK BECAUSE.OF BEING MADE TO DO T (If so, indicate it to the pc, check the question if r similar itsa.)	HIS? eads. Get carlier
39. HAS THE LIST CORRECTION BEEN OVERRUN? (If so, rehab.)	

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40. IS THERE SOME OTHER KIND OF BY-PASSED CHARGE? (If so, find what and indicate it to pc.)
41. WAS THERE NOTHING WRONG IN THE FIRST PLACE? (If so, indicate it to pc.)
42. HAS THE UPSET BEEN HANDLED? (If so, indicate it to the pc.)
43. HAS A LIST PROCESS BEEN OVERRUN? (If so, find which one and rehab.)
L. RON FOUNDE!
LRH:Idm:rwidz:rr:ntimek

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